

Town of Sturbridge
Design Review Committee

Meeting Minutes

April 22, 2014

Meeting convened: 1:30 PM
Meeting adjourned: 3:00 PM

Attendees: Design Review Committee (DRC) Chris Castendyk, Fran O'Connell, Cindy Forgit (was re-appointed) and applicant
Absent: Elaine Cook
Chris Wilson

Location: Central Office Building - 2nd Floor Meeting Room

Agenda:

- **Hair Gallery Salon & Spa**
- **Table 3 Chef's & Catering**
- **ERA Key Realty Services**
- **Past to Present**
- **Approval of March 4, 2014 Meeting Minutes**
- **Old Business**
- **New Business**
- **Adjournment**

454 Main Street – Hair Gallery & Spa

Re: Design approval for multi-tenant freestanding sign

Zone: Commercial Tourist District

Owner: Scott Garieri

Proposal: 6' X 4' sign and will be placed on the freestanding sign in the location of the temporary sign at 454 Main Street

Colors: Purple and gold lettering

(Color samples placed in file)

Documents reviewed: Rendering of sign design, photo of placement on multi-tenant sign

Lighting: Existing – to convert to LED

Landscaping: N/A

DRC comments/concerns: None

Motion to approve: Chris Castendyk 2nd: Cindy Forgit Vote 3-0

420 Main Street - Table 3 Chef's & Catering

Re: Design approval for a new sign to replace the Veritas sign

Zone: Commercial Tourist District

Agent: Joe Faucher

Proposal: New sign to replace the Veritas sign at the 420 Main Street location

Colors: White with black and green accents and lettering

Documents reviewed: Rendering of sign design, photo of placement

Lighting: N/A

Landscaping: N/A

DRC comments/concerns: None

Motion to approve: Chris Castendyk 2nd: Cindy Forgit Vote 3 – 0

541 Main Street - ERA Key Realty Services

Re: Design approval to construct a sign of a PVC material that looks like wood

Zone: Commercial Tourist District

Applicant: Theresa Ricard

Proposal: Install signage for a real estate office to be located in the former Brier Patch location at 541 Main Street

Colors: The sign will be rimmed with black with a gold stripe to match the existing sign on the post – the body of the sign will be white background with red logo and blue lettering

Documents reviewed: Rendering of sign design and photo

Lighting: N/A

Landscaping: N/A

DRC comments/concerns: None

Motion to approve: Chris Castendyk 2nd: Cindy Forgit Vote 3 – 0

479 Main Street - Past to Present

Re: Design approval to for a new sign

Zone: Commercial Tourist District

Applicant: Donna Buccelli

Proposal: To install a new sign on the building located at 479 Main Street

Colors: The sign will be salmon with beige, red, black and blue to incorporate colors from the other signs on premises

Documents reviewed: Rendering of sign – no color samples

Lighting: None
Landscaping: None

No approval from the DRC – requested from the applicant to return with color samples

Approval March 22, 2014 Meeting Minutes

Motion to approve: Chris Castendyk 2nd: Cindy Forgit Vote 3-0

Old Business:

None

New Business:

None

Adjournment:

Motion to adjourn: Chris Wilson 2nd: Chris Castendyk Vote: 3-0

Next DRC Meetings – May 27, 2014 – June 3, 2014

Prepared by Diane Trapasso

Cc: Jean Bubon - Town Planner
Shaun Suhoski - Town Administrator
N. Burlingame - Building Inspector
Board of Selectmen
Leslie Wong
Diane Trapasso